

Ebbetts Pass Fire District



MINUTES

Board of Directors

July 21, 2020

APPROVED 08/18/2020

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Engineer Chuck Hatcher

Others present: None and there were no electronic requests for joining in the meeting.

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

- 3.1. Mr. McKinney made a motion to approve the Consent Item 3.1. June 16th Minutes as presented. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
- 3.2. Mr. McKinney made a motion to approve the Consent Item 3.2. June 2020 Checks Listing as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

- 4.1.1. **Intra-Account Budget Transfer – End of Fiscal Year 2019-20**

Chief Johnson reported that the Intra-Account Budget Transfer which was printed on the bright green paper was for the end of the fiscal year to clear up the various overages on budget line items within each major budget division of Fire, Paramedic Engine, and Ambulance. Cheryl Howard noted that the proposed transfers were shown in the Account Summary Sheets included in the packet. Mr. Neal made a motion to accept the budget changes as recommended. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.1.2. 5-Year Capital Outlay Fiscal Year 2020-21

Chief Johnson reported that each year the plan for capital outlay was revised with dropping a year and adding one more fiscal year. He reported that the Finance Committee had reviewed and proposed the one presented.

Mr. Clemens asked about the purchase of a RIC pack and Chief Johnson answered that the RIC pack had not been covered in the recent SCBA grant received by the District but was included in the budget for 2020-21.

Mr. Neal asked whether the District was going to finance the proposed engine purchase or do something else. Chief Johnson noted that the District still had several options: 1) grant, 2) encumbering of a portion of this fiscal year's rollover/reserves, 3) finance in whole or in part. Chief Johnson added that the finance portion of the decision did not need to be made at this time. He also pointed the directors to their packet to the Calaveras County General Ledger Summary Report for the District in order to review the potential amount of the carryover.

Mr. Neal made a motion to accept the 5-Year Capital Outlay Plan. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that the ongoing Covid-19 situation had put a hold on the FCTC advertising process so the District had placed it on a continuous operation until the additional two positions were filled. There was good news that there were currently four candidates for the two position and a testing process would be scheduled. Chief Johnson also noted that Engineer Verkerk had conducted the engineer test and there was a new list of five candidates which was good for two years.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported the District's Fire Ordinance was still under review at County Counsel.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Mr. Neal reported that he was looking forward to forming the committee with staff to determine the items wanted on a new engine. Chief Johnson reported Truck 431 was now with the Amador Fire Protection District and the engine purchased from Fremont Fire Department was at Mello Transmission Company for evaluation.

5. Scheduled Items**5.1. County of Calaveras Registrar of Voters Notice of General Election**

Chief Johnson reported that Mike Barr, Jon Dashner, and Pete Neal were up for election and would need to be sure to sign up at the Elections Department.

- 5.2. Fox Security & Communications Donation of Work and Equipment to EPFD
Chief Johnson noted how kind it was of Randy Fox to donate the work and equipment to install on the crew side audible alarms for Station 1.
- 5.3. Calaveras Health and Human Services Agency 7/14/20 Media Release
Chief Johnson distributed copies of the 7/20/20 Press Release which dealt with the first death from Covid-19 reported in Calaveras County. He reported on the District's Covid-19 response and awareness.
- 5.4. State of California Dept. of Parks and Recreation Big Trees Creek Prescribed Burn
Chief Johnson reported that some of the District's personnel had gained some valuable experience by helping at this recent burn operation.
- 5.5. Thank You Card from Jim and Nancy Wanless
The Directors noted it was a nice card.
- 5.6. EPFD Draft Policy 5042: District Reserve Funds - Update
Chief Johnson reported that he and Director McKinney had spoken on the telephone with a representative of the Nossaman legal group and the goal was to have a policy for review in August and , hopefully, approve at budget-setting time in September.

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson reported PG&E was beginning working for the Community Resiliency Program. He also noted the E436 had been deployed at a fire near Fresno but may be going north for other active fires. The District also received notice that it was awarded an Office of Traffic Safety grant for extrication tools for approximately \$75,000. Additionally, the District had received a \$5,000 FEMA grant for the purchase of Covid-19 equipment.
- 6.2. Legislative Report
Chief Johnson noted legislation had slowed down somewhat.
- 6.3. Administrative - EMS
Chief Johnson reported the District would not be increasing fees but packaging the billing items slightly differently. He had also spoken with Dr. Orman regarding additional medicines being required by MVEMSA.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

- 7.1. Board Members
Mr. Dashner complimented District personnel for their work. Mr. Neal commented that he was excited about the next apparatus design meeting. Mr. Barr extended

kudos for the hard work of everyone in keeping injuries down.

7.2. Firefighters Association – None.

7.3. Employees' Group – None.

7.4. Public Comments
None

8. **ADJOURNMENT**

Mr. Dashner made a motion to adjourn. Mr. Clemens seconded; motion passed unanimously. 10:15 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary